

Sr. Director of Human Resources

Based in Sacramento or the Bay Area, California Law Firm

| Hybrid | Legal Industry | Director-Level- **Based in Sacramento or Bay Area**

We are seeking an HR leader with a passion for people, strategy, and growth. A well-established California-based law firm is seeking a **Director of Human Resources** to join its executive team. This is a rare opportunity to make a meaningful impact at the leadership level of a multi-office law firm.

About the Role:

As the firm's HR Director, you will oversee operations across **12 offices**, supporting a team of **120 total employees**. This is a people-centered, strategic role working closely with managing partners and office managers to drive performance, culture, and growth.

Key Responsibilities:

- Collaborate with firm leadership on **attorney performance management**, including setting guidelines and conducting evaluations
- Oversee and support **office managers** and **attorney management** across all locations
- Lead the firm's **marketing initiatives** in partnership with key stakeholders
- Attend and prepare for firmwide **management meetings**
- Direct **recruitment strategy** and **disciplinary actions**
- Oversee **insurance liability coverage** and risk-related policies
- Supervise the **Controller** and **IT Department**, including **cybersecurity** protocols
- Manage **event planning** and **safety program** compliance across all offices
- Champion the firm's **technology upgrades** and process improvements
- Foster a culture of collaboration, accountability, and open communication

Ideal Background:

- Prior experience managing HR across **multiple office locations in a law firm setting**
- Strong leadership presence with the ability to **communicate confidently with diverse personalities**
- Well-versed in IT functionality and implementation
- Comfortable working closely with **executive leadership and partners**
- Proven ability to **handle high-stress environments** with poise and professionalism
- Demonstrated success in implementing **HR technology**, driving **recruitment**, and overseeing **compliance programs**

This position can be based in Sacramento or the Bay Area, Compensation \$170K-190K

For a confidential conversation, please contact Geri@Fujitaniconsulting.com or 916-835-6715.