

Major Sacramento law firm is seeking a Controller to lead its Accounting team. The Controller is responsible for overseeing all financial and accounting functions of the firm, including financial reporting, budgeting, cash management, and compliance, while working closely with Accounting team members to ensure timely and accurate results. This role works closely with firm leadership to ensure financial integrity, optimize performance, and support long-term strategic goals. The salary range for this position is \$130,000 - \$160,000, depending on experience.

Key Responsibilities:

- Oversee daily accounting operations, including the general ledger, accounts payable/receivable, and trust accounting.
- Prepare and analyze monthly and annual financial statements.
- Manage the firm's budgeting and forecasting processes.
- Monitor cash flow and financial performance metrics.
- Ensure compliance with legal, regulatory, and tax requirements.
- Maintain and enhance internal controls and accounting procedures.
- Coordinate with external auditors, tax advisors, and banking partners.
- Supervise and mentor accounting staff.
- Partner with firm leadership on financial strategy and profitability analysis.

Required Skills and Qualifications:

- Bachelor's degree in Accounting, Finance, or related field preferred. CPA a plus.
- 5+ years of progressive accounting experience, preferably within a law firm or professional services environment.
- Strong knowledge of legal accounting practices, including trust accounting.
- Experience with legal billing systems. Experience with Orion would be a plus.
- Advanced proficiency in Excel (pivot tables, advanced formulas, macros) and dashboards.
- Exceptional attention to detail and accuracy.
- Exceptional analytical and leadership skills.
- Excellent organizational skills, with the ability to prioritize and manage multiple tasks.
- Strong written and verbal communication skills.
- High level of integrity and ability to handle confidential information.

This position offers competitive compensation, a generous benefits package, discretionary bonus, and an opportunity to join a well-established firm in the Sacramento area. To be considered for this opening, please submit your resume and a cover letter with your salary requirements to twatson@kmtg.com.

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