# RULES AND REGULATIONS
# GOVERNING
# THE ELECTRICAL WORKERS HOME ASSOCIATION OF AUGUSTA, INC.
# IBEW LOCAL 1579
# CLARKS HILL RECREATIONAL FACILITIES

6021 RIDGE ROAD
APPLING, GEORGIA 30602

TELEPHONE
803-634-5336

## SECTION 1.0

### PURPOSE

The following Rules and Regulations shall be used to govern the operation and use of the Electrical Workers Home Association of Augusta Inc. Interpretations of these Rules and Regulations will be made by the Board of Trustees. Appeals may be made to the Board of Trustees.

## SECTION 2.0

### INFORMATION

### 2.1 GENERAL

The Clarks Hill Recreational Facilities are owned and operated by the Electrical Workers Home Association of Augusta Inc., and are intended for use by members, member's families, and guests of the Association. The use and operation of the recreational facilities is intended for family-oriented recreation. In order to preserve the facilities, certain conduct and behavior must be followed.

It is clearly recognized that only by establishing and following a standard set of Rules and Regulations can the recreational facilities be maintained properly for the use, benefit, and enjoyment by the members, members families, and guests of the Association.

### 2.2 VIOLATIONS

Any violation of the Rules and Regulations of the Clarks Hill Recreational Facilities may result in a fine, suspension, and/or disbarment from the facility as the Board of Trustees of the Electrical Workers Home Association of Augusta, Inc. may deem necessary. (Suspension or disbarment shall mean you will not access the facilities as a guest of another member).

## 2.3 INSURANCE

The Electrical Workers Home Association of Augusta Inc. does not insure or guarantee the safety of any person or personal property on the Clarks Hill Recreational Facilities. Each member should maintain his/her own insurance to protect such property against vandalism, theft, or other damage.

## 2.4 RESPONSIBILITIES

2.4.1 It is the responsibility of the Caretaker to ensure the Rules and Regulations set forth by the Home Association are complied with and to report any and all violations to the Board of Trustees of the Electrical Workers Home Association of Augusta, Inc. The caretaker is not an insurer of anyone's safety.

2.4.2 It is the responsibility of the Board of Trustees of the Electrical Workers Home Association of Augusta, Inc. to make interpretations of these Rules and Regulations. It is also the responsibility of the Trustees to properly disposition and resolve any and all violations of the Rules and Regulations set forth.

2.4.3 It is the responsibility of each member, member's family, and guest(s) of the Electrical Workers Home Association of Augusta, Inc. Clarks Hill Recreational Facility to obey all Federal, State, Local, and Corps of Engineers Rules, Regulations, and Laws which may govern The Electrical Workers Home Association of Augusta, Inc., IBEW Local 1579 Clarks Hill Recreational Facilities. Second, it is the responsibility of each member, member's family, and guests of the Electrical Workers Home Association of Augusta Inc., IBEW 1579 Clarks Hill Recreational Facility to follow the Rules and Regulations set forth and adopted by the membership of The Electrical Workers Home Association of Augusta, Inc. Third, it is the responsibility of each member, member's family, and guests of the Electrical Workers Home Association of Augusta, Inc., IBEW 1579 Clarks Hill Recreational Facility to comply with all duly posted signs, whereas the recreational facilities may be maintained properly for the use, benefit, and enjoyment of members, members' families, and guests of the Association.

## 2.5 NO SMOKING POLICY

2.5.1 There shall be no smoking inside any building at the facilities.

(Cabins, Lodge, and Bathhouses included)

## 2.6 DEATH OF MEMBER

2.6.1 In the event of a member's death, the spouse will be given access to the facility until, such time as the spouse remarries.

# SECTION 3.0

## CABINS

There are four (4) two-bedroom cabins, two (2)-one bedroom apartment size cabins, and one (1) three-bedroom cabin on the premises available for rental. All units are equipped with central heat/air conditioning, color TV (Cablevision and converter boxes), and full kitchen facilities. All paper products and cleaning supplies are provided. Since the rental fee is nominal, cleaning service is not provided, and each member is responsible for cleaning his/her cabin. In a case where a cabin is left unacceptable, in the opinion of the caretaker, a thorough cleaning of the cabin will be done, and the member will be assessed the cost of the cleaning.

All trash will be deposited in the dumpster at the front gate.

The fees which are set for the rental of the cabins are extremely reasonable and in order to keep the cost of the rental at a reasonable rate, each member and his guest are encouraged to conserve energy and use supplies wisely. Lights should be turned off when not in use and the heating and air conditioning should be used only when necessary and when used wisely.

## 3.1 CABIN RENTALS

3.1.1 Rates

3.1.1.1 1-bedroom units-$50.00 per night (sleeps max. of 4)

3.1.1.2 2-bedroom units-$60.00 per night (sleeps max. of 8)

3.1.1.3 3-bedroom units-$70.00 per night (sleeps max. of 10)

3.1.2 Reservations may be made by calling Monday through Friday between the hours of 8:00 AM and 5:00 PM at the facilities office at 1250 Reynolds Street, Augusta, Georgia, 30901.

3.1.3 Reservations must be made by the members of the Association.

3.1.4 Only one reservation at a time on the book.

3.1.5 Payments shall be made at the Facilities Office at 1250 Reynolds Street, Augusta, Georgia, 30901 prior to arrival at the Clarks Hill Recreational Facilities.

3.1.6 Cabin Renters will check in with the caretaker upon arrival.

3.1.7 Check-in time is 5:00 PM and check-out time is 3:00 PM, if the cabin is not rented for the next day check-out time may be extended up to 3 hours, by checking with the caretaker.

3.1.8 There will be no check-ins after 9:00 PM.

3.1.9 Members shall be held liable for their guest's actions.

3.1.10 Reservations for full weeks shall be made on a first come basis.

- 3.1.10.1 Full week rentals: Begins and ends on Sunday.
- 3.1.10.2 Full week reservations may not be made more than 90 days in advance.
- 3.1.10.3 Rentals are based on a fourteen-day limit.

3.1.11 Reservations for weekends shall be made on a first come basis.

- 3.1.11.1 Weekend rentals are Friday to Sunday.
- 3.1.11.2 Weekend reservations shall not be made more than 30 days in advance.

3.1.12 Cancellations

- 3.1.12.1 Cancellations for week reservations must be made a minimum of 48 hours in advance.
- 3.1.12.2 Cancellations for weekend reservations must be made by Wednesday prior to the reserved weekend.
- 3.1 12.3 Cancellations not made within the required time or "no shows," will be billed for payment; however, if a member is unable to keep his reservation for reasons beyond his control, such as death of a family member or required overtime for which he did not have notice, cancellation fees may be waived.

**SECTION 4.0**

## CAMPGROUNDS

There are thirteen (13) improved campsites on the premises. These campsites are equipped with electrical drops for camper-trailers and receptacles, water service, cablevision, picnic tables, grills, and trash cans. All camper trailers must be self-contained as no facility has been installed to handle black and gray water at this time. There will be absolutely no dumping of black or gray water on the premises. Comfort Stations and Bath house facilities are available to each camper. Since the rental fee is nominal, cleaning service is not provided, and each member is responsible for cleaning his/her campsite. in a case where a campsite is left unacceptable, in the opinion of the caretaker, cleaning of the campsite will be done and the member will be assessed the cost of the cleaning.

All trash will be deposited in the dumpster located at the boat ramp parking area.

The fees which are set for the rental of the campsites are extremely reasonable and in order to keep the cost of the rental at a reasonable rate, each member and his guest are encouraged to conserve energy. Lights should be turned off when not in use and the air conditioning should be used only when necessary and when used, used wisely.

4.1.1 Rates

4.1.1.1 Campsites- $20.00 per night / $15.00 Retirees (no monthly rate)

4.1.2 Reservations may be made by calling Monday through Friday between the hours of 8:00 AM and 5:00 PM at the facilities office at 1250 Reynolds Street, Augusta, Georgia, 30901.

4.1.3 Reservations must be made by the members of the Association.

4.1.4 Only one reservation at a time on the book.

4.1.5 Payments shall be made at the Facilities Office at 1250 Reynolds Street, Augusta, Georgia, 30901 prior to arrival at the Clarks Hill Recreational Facilities.

4.1.6 Campsite Renters will check in with the caretaker upon arrival.

4.1.7 Check-in time is 5:00 PM and check-out time is 3:00 PM, if campsite is not rented for the next day check-out time may be extended up to 3

hours, by checking with the caretaker.

4.1.8 There will be no check-ins after 9:00 PM.

4.1.9 Members shall be held liable for their guest's actions.

4.1.10 Reservations shall be made on a first come / first serve basis. Reservations (7 days max.) may not be made more than 90 days in advance but may be extended (one time only) for one week (7 days) 2 days prior to expiration if the campsite is available. No Camper is allowed to stay on the Lake Property Site beyond the initial reservation (14 days max). After the end of the reservation the **Camper/RV/Tent** must be removed from the property. Campsites must not be unoccupied for more than **48 hours** without approval of the Association.

4.1.11 Cancellations

4.1.11.1 Cancellations for week reservations must be made a minimum of 48 hours in advance.

4.1.11.2 Cancellations for weekend reservations must be made by Wednesday prior to the reserved weekend.

4.1.11.3 Cancellations not made within the required time or "no shows" will be billed for payment; however if a member is unable to keep his reservation for reasons beyond his control, such as death of a family member or required overtime for which he did not have notice, cancellation fees may be waived.

4.1.12 Parking

4.1.12.1 Because of limited space in the camping areas, all members will be limited to one vehicle per campsite.

4.1.12.2 All boat trailers and extra vehicles shall be parked at the boat ramp.

4.1.12.3 No vehicle shall be parked on the grass area around the campsites.

4.1.13 Temporary structures

4.1.13.1 Only additional shade canopy structures that are allowed are the instant pop-up portable canopy type. No rigid frame carport stye are allowed.

**SECTION 5.0**

## LODGE

There is a well-equipped lodge on the premises. The storeroom located adjacent to the kitchen contains equipment and supplies for the use of the Home Association ONLY!! This room will not be opened or used except for functions of the Association-NO EXCEPTIONS!! Members are responsible for cleaning the lodge to include grounds, vacuuming and mopping floors and storing of any tables or chairs. Should the lodge be left in an unacceptable condition, in the opinion of the caretaker, after a party or event, the member shall be assessed the cost of the cleaning the lodge and the surrounding grounds. The fees which are set for the rental of the lodge is extremely reasonable and in order to keep the cost of the rental at a reasonable rate, each member and his guest are encouraged to conserve energy and use supplies wisely. Lights should be turned off when not-in--use and the heating- and air-conditioning should be used -only when necessary and when used, used wisely.

### 5.1 LODGE RENTAL

5.1.1 Reservations may be made in person Monday through Friday between the hours of 8:00 AM and 5:00 PM, at the facilities office at 1250 Reynolds Street, Augusta, Georgia, 30901.

5.1.2 Reservations must be made by the members of the Association.

5.1.3 Reservations may not be made more than a year in advance.

5.1.4 Only one reservation at a time on the book.

5.1.5 Payments shall be made at the Facilities Office at 1250 Reynolds Street, Augusta, Georgia, 30901 prior to booking confirmation.

- 5.1.5.1 Rental fees for the Lodge shall be $300.00.
- 5.1.5.2 The Board of Trustees may allow organizations and businesses in the Augusta area to use the lodge facilities and waive a rental fee in a spirit of public relations.

5.1.6 Lodge Renters will check in with the caretaker upon arrival.

5.1.7 Members must accompany and stay with any party or activity occurring at the lodge.

5.1.8 There will be NO SLEEPING in the lodge!! NO EXCEPTIONS!!

5.1.9 Cancellations

5.1.9.1 Cancellations for reservations must be made by Wednesday prior to the reserved weekday or weekend.

5.1.9.2 Cancellations not made within the required time or "no shows" will be billed for payment; however if a member is unable to keep his reservation for reasons beyond his control, such as death of a family member or required overtime for which he did not have notice, cancellation fees may be waived.

## SECTION 6.0

## GENERAL RULES

6.1 **SOLICITATION**

6.1.1 There will be no soliciting, selling of tickets, or any money making operations allowed on the property without prior approval of the Trustees.

6.2 **MONEY**

6.2.1 No money shall be accepted on sight. Cash is not kept on the premises and members should bring sufficient change for use in coke machines, vending machines, etc.

6.3 **PETS**

6.3.1 No pets are allowed on the facilities.

6.4 **STORAGE**

6.4.1 There will be absolutely "NO STORAGE" of Boats RVs, Campers, or Trailers of any type, anywhere on the property when not renting a cabin, campsite, or the Lodge. The owner will be notified to remove the item within 5 days and if not removed or provisions made to remove it, it will be towed off the property at the owner's expense.

6.4.2 Because of the type Corps of Engineers Permit retained by the facility governing the boat docks, there shall be no permanent storage of boats in the boat dock slips.

6.4.2.1 Boats shall not occupy slips overnight unless member is renting facility or without prior approval of the trustees.

6.5 **CAMPING**

6.5.1 It is the Association's intention to provide for tent camping on the site.

6.5.2 Members may camp only in designated tent camping areas.

6.5.3 Comfort station and bath house facilities are available to each camper.

6.5.4 Parking

6.5.4.1 Because of limited space in the camping areas, all members will be limited to one vehicle per campsite if practical.

6.5.4.2 All boat trailers and extra vehicles shall be parked at the boat ramp.

6.6 **FIRES**

6.6.1 . **All camp fires are to be in the fire pits located in the campground area. Fires on the site are strictly prohibited anywhere else.**

6.6.2 The area around the fire pit is to be maintained free from any leaves or other debris which might cause a campfire to spread.

6.6.3 All campfires are to be extinguished completely upon completion and shall not be left unattended at any time.

6.6.4 After fire has been extinguished, the campfire debris will be doused with water.

6.7 **FOUL LANGUAGE**

6.7.1 This facility is for the use by members and their families and is intended as a family oriented recreational facility; consequently, there shall be no foul or obscene language, nor music containing such language, used or tolerated by any member or their guest.

6.7.2 Members and their guests not in compliance will be asked to leave the facility.

6.8 **CHILDREN**

6.8.1 Since this is a family oriented recreational facility, children are encouraged and invited to attend and participate in all activities.

6.82 Parents are responsible for maintaining control over their children and are responsible for the acts and actions of their children.

6.9 **ALCOHOLIC AND NON-ALCOHOLIC BEVERAGES**

6.9.1 The Association does not encourage the use of any alcoholic beverages on the facilities. However, the Association recognizes that some of the members and their guests will drink and it is the responsibility of the members and their guests to control their conduct accordingly and not to allow their activities to get out of hand.

6.9.2 Any alcoholic beverages consumed on the facilities shall be in plastic cups or cans concealed in bags or cozies.

6.9.3 There shall be no glass containers on the facilities.

6.10 **TENNIS, VOLLEYBALL, AND BASKETBALL COURTS**

6.10.1 There is available on site one lighted hard surface tennis court, one basketball court, and one volleyball court,

6.10.2 Members and their guests using these-facilities are to leave the courts in the condition they are found.

6.10.3 Use of the tennis courts shall be on a first come basis, except if

the use of tennis courts becomes heavy, a sign-in roster may be used.

6.10.4 If there are members waiting to use the tennis courts, members and their guest(s), shall not play tennis for more than one hour at a time.

6.10.5 There shall be no skateboards, roller blades, roller skates, or bicycles on the tennis or basketball courts at any time.

6.10.6 There shall be no cooking or eating on the tennis or basketball courts at any time.

## 6.11 PLAYGROUND

6.11.1 There is a playground provided on the facility.

6.11.2 Young children using the playground facility must be accompanied by a parent or responsible adult.

6.11.3 The covered area at the playground is open for members to use. Members and their guests are responsible for cleaning up after use.

6.11.4 Due to limited space **No parking** of vehicles is allowed at the playground area. Golfcarts are allowed to be parked near the playground.

## 6.12 BEACH AND SWIMMING FACILITIES

6.12.1 There is a large sandy beach with a swimming dock, which is roped off for safety.

6.12.2 There are no lifeguards on duty, therefore everyone swims at his / her own risk.

6.12.3 Children must be accompanied by a responsible adult who is able to swim.

6.12.4 No vehicles may be parked down by the beach area. All vehicles must be parked up the hill in the parking area

## 6.13 TREES

6.13.1 There are many trees on the premises and no member or his / her guest may in any way damage, deface, carve initials in, or otherwise damage or inflict injury to any tree on the site. Including hooks for hammock, screws for hanging light stringers or lanterns.

## 6.14 PICNIC AREAS

6.14.1 There are a number of picnic benches within the facility, members are encouraged to use the picnic areas for family outings.

6.14.2 Each member and their guest are responsible for making sure that the picnic area is clean when they leave it and place all trash in the receptacles provided.

6.15 **COOKOUT GRILLS**

6.15.1 There are cookout grills in the picnic area.

6.15.2 All cooking shall be done in grills. When cooking is complete, members shall ensure that the rub is completely extinguished.

6.15.3 Wire brushes are provided with grills, grills shall be cleaned after use.

6.16 **TRASH**

6.16.1 There shall be no dumping of trash of any kind within the facility. Members are encouraged to pick up any trash they see and put it in the receptacles provided. Only through everyone's efforts and cooperation can the facility remain nice looking and one in which we can be proud of.

6.17 **SPEED LIMITS**

6.17.1 Speed Limits are posted and shall be enforced.

6.18 **MOTORCYCLES, GOLF CARTS, ATV'S, GO-CARTS**

6.18.1 Motorbikes, ATVs, and Go-carts shall not be allowed in the facility.

6.18.2 Golf carts must be operated by licensed drivers, must obey speed limits, must stay on roads, and the owner is responsible for any damage done by the vehicle. **No one under the age of 16 is permitted to drive a golf cart on the facility, At any time.** Proof of liability insurance must be presented to the Union Hall prior to taking the golf cart on the premises. A valid pass with the description of the cart will be given to be displayed while it is on the facility.

6.18.3 Motorcycles, street legal, must be operated by licensed drivers, must obey speed limits, must stay on roads, and the owner is responsible for any damage done by the vehicle.

6.19 **MUSIC AND BOOM BOXES**

6.19.1 Loud music shall not be tolerated.

6.20 **RESTROOMS**

6.20.1 Restrooms at the Lodge, the Comfort Station, and the Bathhouses are open at all times.

6.21 **COMFORT STATION**

6.21.1 Located within easy walking distance to cabins, tennis courts, and the park, the comfort station offers restrooms, showers, and a washer and dryer.

6.21.2 Only members and their guest staying on the site are permitted to use the washer and dryer.

6.21.2.1 Hours of use: 7 AM to 11 PM.

6.21.2.2 Clothes must be removed from machines when cycle is complete.

6.22 **ICE MACHINE**

6.22.1 There is an ice machine located at the Lodge. The exclusive use of this ice is for members and guest using the facility only.

6.23 **FIREARMS**

6.23.1 There shall be no discharging of firearms on the facilities site.

**SECTION 7.0**

**SUMMARY**

It is hoped that all members of the Association, their families, their guests, and those authorized to use the facilities will enjoy the use of the facilities and be proud of them. Only by the cooperation of everyone can the facilities remain in top shape. **Remember, the use of the facility is for members and family. Guests are allowed when accompanied by the member or their family. Any violation of the rules can result in site privileges being suspended along with a fine to cover any damages.**

**SECTION 8.0**

## SIGN OFF SHEET

I agree to conform to and abide by all Federal, State, Local and Corps of Engineers Rules, Regulations, and Laws which may govern The Electrical Workers Home Association of Augusta, Inc., IBEW 1579 Clarks Hill Recreational Facilities.

I have read, understand, and agree to conform to and abide by The Rules and Regulations set forth and adopted by the membership of The Electrical Workers Horne Association of Augusta, Inc., IBEW 1579 Clarks Hill Recreational Facilities and I shall be held accountable for arty violation.

I further agree, my guest shall conform to and abide by The Rules and Regulations set forth and adopted by the membership of The Electrical Workers Association of Augusta, Inc., IBEW 1579 Clarks Hill Recreational Facilities and I shall be held accountable for any violation.

I understand that any violation of the Rules and Regulations set forth and adopted by the membership of The Electrical Workers Home Association of Augusta, Inc., IBEW 1579 Clarks Hill Recreational Facilities may result in fine, suspension, and/or being barred from the facility, (Suspension or Barring shall mean not being admitted as a guest of another member) as the Trustees of the Association -deems necessary.

NAME : _____

SIGNATURE : _____

CARD NUMBER : _____

DATE : _____