

Six Questions for Your IT Provider

Ask your IT provider or in-house team. Write down what they say, and check the box when the answer is solid.

Brian Butterfield, CISSP · More than 30 years in IT and cybersecurity
 Microtech IT & Cybersecurity Services, Fort Lauderdale, since 1996

WHO YOU ASKED

DATE

1 Can you list every AI tool used on our computers in the last 30 days? <i>Listen for:</i> an actual list, not "nobody here uses AI."		☐ SOLID
2 Which AI features are turned on in the software we already pay for? <i>Listen for:</i> each program named, and whether each feature can be turned off.		☐ SOLID
3 Can those AI vendors keep our data or train on it? <i>Listen for:</i> the actual terms. Free and paid versions often differ.		☐ SOLID
4 If someone pasted a client return into a free AI tool today, would we know? <i>Listen for:</i> a clear yes or no.		☐ SOLID
5 What does our written security plan say about AI? <i>Listen for:</i> the actual section, and when it was last updated.		☐ SOLID
6 If client data ends up in an AI tool, who do we call and what do we save? <i>Listen for:</i> a named person and a written first step.		☐ SOLID

Solid answers: _____ of 6



Want a second opinion on their answers?

Book a free 15-minute call with Brian Butterfield, CISSP, by video or phone.
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