



JOB LEADS – DISTRIBUTED 11-17-21

463 Commerce Park Drive ♦ Suite 100 ♦ Marietta GA 30060
(770) 528-4300 ♦ (770) 528-4302 (Fax)
/Monday through Friday 8am-5pm
www.worksourcecobb.org

The CobbWorks Workforce Development Center provides an array of services to assist people seeking employment. Job Leads will be distributed weekly.

Company: Per Scholas

Position: Senior Manager, Development

Location: Atlanta, GA

Posted: 11/17/21

End Date: 12/16/21

Job Description: Per Scholas is seeking a Senior Manager, Development to become a member of the national development team. You will hold key responsibilities in funder relations, corporate engagement, grant writing, individual giving and organizational storytelling for a diverse national funding portfolio. The role will specialize in revenue-raising, particularly for large institutional investments, for Per Scholas' campuses in Atlanta and Charlotte; support sponsorships and donor cultivation for events; and from time to time may support fundraising opportunities in other markets or at a national level as needed. The role is a part of a dynamic team of development professionals and will work closely with local Managing Directors as well as the National Leadership Team to meet our revenue targets and grow our programs throughout the region.

Interested candidates may apply online at <https://www.workforgood.org>

Company: Boston Consulting Group

Position: ABM IT Senior Manager

Location: Atlanta, GA

Posted: 11/17/21

End Date: Until Filled

Job Description: We are creating, developing, investing, and partnering with new businesses and business models to deepen our expertise, broaden our capabilities and support our clients with what they need to win. Many of these businesses and business models use different technologies than BCG core and have different levels of technical maturity. This role will aid these ABM's change initiatives through managing the ABM IT team and ABM key stakeholders. They will work with the ABM IT leads to understand their individual roadmaps and where synergies are possible for change projects to align with BCG core. They will develop the ABM IT team and help them to prioritize their work based on the needs of the ABM's.

Interested candidates may apply online at www.indeed.com

Company: Cox Communications Inc

Position: Service Assurance Tech Support Analyst I

Location: Atlanta, GA

Posted: 11/17/21

End Date: Until Filled

Job Description: Reporting to the Senior Manager of Product Provisioning Support w/in the Service Assurance Organization, the Service Assurance Technical Support Analyst II provides technical support, incident handling and resolution of complex single customer escalations from our Help Desk, Care, Field Services and Cox Business teams. The scope of this role requires knowledge in one or more of the following

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service segments: Enterprise Production Applications, Video, Telephony, Broadband Internet and Cox Home Life.

Interested candidates may apply online at <https://jobs.coxenterprises.com>

Company: Fiserv

Position: Technical Support Specialist

Location: Marietta, GA

Salary: \$17.50 an hour

Posted: 11/17/21

End Date: Until Filled

Job Description: As a Technical Support Specialist at **Fiserv** you are in charge of solving customers' problems and helping them get back to managing their business as quickly and effortlessly as possible. You will do this on the phone with small business owners most of the day helping them get back to running their business. You are empowered to provide customers with peace of mind that their current issue is resolved and that none are on the horizon.

Interested candidates may apply online at <https://www.careers.fiserv.com/job/-/1758/18288147520?source=indeed>

Company: Leapfrog Services Inc.

Position: On-Site Support Technician

Location: Atlanta, GA

Posted: 11/17/21

End Date: Until Filled

Job Description: The primary responsibility of the On-Site Technician is to provide deskside end-user support, project support, and service request support to the assigned Client. This position requires knowledge of PC hardware, desktop Operating System capabilities, network printer/scanner/fax support, VPN/Wireless support, basic knowledge of Azure IAAS and SAAS, Proficiency working with Microsoft 365, and knowledge of general network functionality. Functional knowledge of end-user applications is also required. The On-Site Technician owns the tickets and project tasks assigned to them and is responsible for their customers' overall satisfaction levels.

Interested candidates may apply online at www.indeed.com

Company: Dell

Position: Product Manager, Cross Portfolio Technologies – Telco Business Unit

Location: Marietta, GA

Posted: 11/17/21

End Date: Until Filled

Job Description: As a Product Manager responsible for our Telcom server products you will have and develop a deep understanding of the needs of Communications Service Providers (Telcos) and drive the direction of Dell Technologies servers that align to the needs of these customers as they are on their Journey to 5G and involved in various stages of implementing the evolution of their core, edge, and RAN network infrastructure. The role encompasses interaction with Telcos as well as Managed Service Providers. The ideal candidate will have significant product management experience in mobile networks and their evolution, and specifically how this evolution will impact the future of Compute, Storage and Networking products and technologies.

Interested candidates may apply online at https://jobs.dell.com/job/-/375/15574523632?utm_source=indeed&utm_content=pj_board&utm_medium=jobad&ss=paid&utm_campaign=noram21_q3&p_uid=SgQ27csG8y&p_sid=nNP3s6b&dclid=CJW60rupoPQCFRBrwQodi18IW

Company: CVS Health

Position: IT Compliance Senior Analyst – Remote

Location: Atlanta, GA

Posted: 11/17/21

End Date: Until Filled

Job Description: As part of the Retail Security Compliance team this resource will manage the tracking and oversight of risk-based vulnerabilities aligned to the IT Retail and Corporate Systems portfolio.

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Accountabilities include vulnerability reporting, maintaining insights into remediation plans, monitoring enterprise-wide Vulnerability Management priorities, as well as supporting Retail and Corporate Systems application managers with process / procedures within the Vulnerability Management space. They will interact closely with the Retail Security Compliance management team, other domain leads, application teams, and key members of the corporate-wide Information Security team. They will serve as an instrumental resource to help maintain focus on the overall security compliance support posture for IT Retail.

Interested candidates may apply online at https://jobs.cvshealth.com/job/14341826/it-compliance-senior-analyst/?rx_campaign=indeed0&rx_group=106219&rx_job=1893603BR_50096465&rx_source=Indeed&rx_ts=20211117T160128Z&utm_campaign=&utm_source=Indeed&utm_medium=recruitics_organic&rx_p=UIE5UVPBJ7

Company: United Parcel Post (UPS)
Position: Personal Vehicle Delivery Driver
Location: Atlanta, GA
Salary: \$21 / hour + .56 Cents Per Mile
Posted: 11/15/21
End Date: Until Filled

Job Description: As a **Personal Vehicle Driver**, you'll enjoy a fast-paced, physical position that gets you outdoors and connecting with customers. From the driver's seat of your own car, find out what you'll become at UPS.

Interested candidates may apply online at <https://www.jobs-ups.com>

Company: City of Marietta
Position: Meter Service Worker
Location: Marietta, GA
Salary: \$16.21 - \$18.48 an hour
Posted: 11/16/21
End Date: 11/28/21

Job Description: This is a journey level position within the Meter Services division that reports to the Supervisor of Meters and Services. This position is responsible for connecting and disconnecting electric and water utility services as requested by the customer.

Interested candidates may apply online at <https://www.mariettaga.gov>

Company: Coca-Cola Bottling United
Position: Order Builder Automation
Location: Atlanta, GA
Posted: 11/17/21
End Date: Until Filled

Job Description: The Material Handler Automation 1 is responsible for replenishing product on semi-automated conveyors by hand within the automated system, correct any conveyor system errors, and to manually build new orders or tear down orders returned to the plant.

Interested candidates may apply online at https://conaservices.jobs2web.com/united/job/South-Metro-Order-Builder-Automation-GA-30349/814018800/?feedId=331200&utm_source=Indeed&utm_campaign=CONA_Indeed

Company: Owens & Minor
Position: Distribution Teammate: 5AM Start Time
Location: Kennesaw, GA
Salary: \$18.00/hr.
Posted: 11/16/21
End Date: Until Filled

Job Description: This role will be responsible for performing warehouse tasks within the Distribution Center primarily utilizing Material Handling Equipment (MHE). Examples of MHE include cherry picker, reach truck, double reach, sit down forklift and motorized pallet jack.

Interested candidates may apply online at https://owensminor.wd1.myworkdayjobs.com/en-US/OMCareers/job/Kennesaw-GA/Distribution-Teammate--5AM-Start-Time_REQ_21_7289

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Company: State Made

Position: Warehouse Associate - 10am – 4:30pm

Location: Marietta, GA

Posted: 11/16/21

Salary: \$14 - \$16 per hour

End Date: Until Filled

Job Description: Receiving weekly yarn orders from UPS (average box weighs 35 lbs.). Putting away yarn, learning how to operate sock machines, taking out trash, packing wholesale orders, and folding packaging sleeves for socks.

Interested candidates may apply online at www.indeed.com

Company: Grimco Inc.

Position: Distribution Clerk

Location: Kennesaw, GA

Posted: 11/16/21

End Date: Until Filled

Job Description: A Warehouse Associate is responsible for the distribution of products to our customers. This includes loading and unloading incoming and outgoing shipments, inspecting shipments, verifying that materials are delivered to the correct departments or properly stored, and ensuring Grimco standards and processes are followed for all aspects of the job. This position requires considerable contact with fellow staff members at the facility and upper management to attain common goals. This position requires a high degree of independence and is expected to exercise independent judgment.

Interested candidates may apply online at www.indeed.com

Company: Manpower Group

Position: Warehouse Worker

Location: Lithia Springs, GA

Posted: 11/15/21

Salary: \$14.50 per hour

End Date: Until Filled

Job Description: Manpower Group is looking for Warehouse Worker in Lithia Springs, GA.

The main function of a warehouse worker is to receive, store and issue materials, equipment and other items from stockroom, warehouse or storage yard.

Interested candidates may apply online at www.indeed.com

Company: NTW

Position: DC Associate I

Location: Marietta, GA

Posted: 11/17/21

End Date: Until Filled

Job Description: In this friendly work environment you will be responsible for operating forklifts to move and stack tires. Our operators are also responsible for safe and efficient forklift operations, maintaining a clean and orderly work area, and inspecting trailers for proper loading procedures. This position is an entry level position with career growth opportunities.

Interested candidates may apply online at https://jobs.tbccorp.com/job/Marietta-DC-Associate-I-GA-30066/786009800/?feedId=293700&utm_source=Indeed&utm_campaign=AppFeeder&itk=XGY0NTY3PC

Company: Quikrete

Position: Forklift Operators

Location: Marietta, GA

Posted: 11/16/21

End Date: Until Filled

Job Description: The Quikrete Companies, the leading producer of packaged concrete and related products in the US, is seeking to hire full time **Forklift Drivers** located at our **Marietta, GA** facility.

Job Responsibilities

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- Material handling
- Truck loading and unloading
- Organizing inbound freight
- Machine operation

Interested candidates may apply online at www.indeed.com

Company: Conmed

Position: Forklift Operator

Location: Lithia Springs, GA

Posted: 11/16/21

End Date: Until Filled

Job Description: As a Forklift Operator, you will be responsible for loading and unloading materials in order to move them to and from storage areas and replenish inventory.

Key Duties:

- Loading and unloading goods from vehicles into correct storage bays following inventory control instructors.
- Performing daily equipment checks such as recharging the truck's battery and lubricating equipment.
- Assist in replenishing inventory in the warehouse.
- Occasionally assist in the picking and packing of inventory for timely shipment.
- Assist with regular compliance reviews against policies and procedures.
- Other duties as assigned by management.

Interested candidates may apply online at

https://careers.conmed.com/job/CONMGLOBALR3021/Forklift-Operator?utm_source=indeed&utm_medium=phenom-feeds

Company: State of Georgia

Position: HR File Clerk (PT)

Location: Marietta, GA

Posted: 11/17/21

Salary: \$12 per hour

End Date: Until Filled

Job Description: The Georgia Department of Defense State Personnel Office is looking for a detail-oriented, highly organized File Clerk to be responsible for the file management system of the State Personnel Office, ensuring that active and terminated employee records, position files and a wide variety of documents are in order and easily accessible.

Interested candidates may apply online at <https://careers.georgia.gov/jobs/hr-file-clerk-part-time-marietta-12076>

Company: Progressive

Position: Claims Adjuster Trainee

Location: Marietta, GA

Salary: \$49,000 a year - Full-time

Posted: 11/16/21

End Date: Until Filled

Job Description: As a **claims adjuster trainee**, you'll learn how to help customers get back on the road after an accident. This is not a field position which means you'll be building relationships with customers over the phone. In a fast-paced environment, you'll learn how to resolve a full case load of claims efficiently while managing the claims process from start to finish. You'll have the support of a collaborative team and ongoing coaching from leaders. We'll also teach you the insurance stuff – providing in-depth training on property damage and insurance contracts so you can confidently and independently adjust claims.

Starting your role from home, you'll be provided virtual training and onboarding. You'll eventually transition into a hybrid in-office schedule where work from home days are possible, when we are ready to open our offices.

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Interested candidates may apply online at

<https://progressive.taleo.net/careersection/2/jobdetail.ftl?job=184438&tz=GMT-06%3A00&tzname=America%2FChicago&src=JB-10000>

Company: State Farm

Position: Claims Specialist – WCCS STWDSHP

Location: Dunwoody, GA

Posted: 11/16/21

End Date: Until Filled

Job Description: As a claim specialist your day may involve gathering information at the onset of the claims process, clarifying details surrounding the claimed loss, explaining the claim process in a manner that is comprehensive yet concise and customer friendly, and setting the expectation with the customer on what to expect and what is expected of them throughout the life-cycle of the claim. You may also move the claim file to resolution post onsite inspection through interactions with customers, contractors, and our field partners to create a personalized, caring, and simple customer experience supporting our commitment to our policy holders.

Interested candidates may apply online at

https://jobs.statefarm.com/main/jobs/23273/job?utm_source=indeed_integration&iis=Job%20Board&iis=Indeed&indeed-apply-token=73a2d2b2a8d6d5c0a62696875eaebd669103652d3f0c2cd5445d3e66b1592b0f

Company: Northside Hospital

Position: Front Office Assistant

Location: Marietta, GA

Posted: 11/17/21

End Date: Until Filled

Job Description: Performs a variety of administrative, secretarial and clerical duties which directly support patient care and practice personnel in the overall operation of the practice. Incumbent is expected to interpret and execute the duties and responsibilities of the job with only limited supervision and direction.

Interested candidates may apply online at https://jobs.northside.com/job/14335861/front-office-assistant-urgent-care-marietta-ga/?utm_medium=%2522mcloud%252Djobads%2522&utm_campaign=&utm_content=Front%2520Office%2520Assistant%2520%252D%2520Urgent%2520Care&utm_term=118496

Company: BioLife

Position: Lab Technician

Location: Atlanta, GA

Posted: 11/17/21

End Date: Until Filled

Job Description: Responsible for performing testing in accordance with established Standard Operating Procedures (SOPs), applicable sections of the Code of Federal Regulations (CFRs), with emphasis on Good Manufacturing Practices (GMPs), the Clinical Laboratory Improvement Act of 1988 (CLIA), and applicable Takeda and BioLife policies, procedures and quality initiatives.

Interested candidates may apply online at https://jobs.biolifeplasma.com/job/-/32806/17552571792?p_sid=r27zX-

[b&ss=paid&utm_source=indeed&p_uid=kU5L88g2yR&utm_campaign=lab%20roles&utm_medium=jobad&utm_content=pj_board&source=tmp_biolife_programmatic&dclid=CP2BuZiBoPQCFYda7AodUUclIQ](https://jobs.biolifeplasma.com/job/-/32806/17552571792?p_sid=r27zX-b&ss=paid&utm_source=indeed&p_uid=kU5L88g2yR&utm_campaign=lab%20roles&utm_medium=jobad&utm_content=pj_board&source=tmp_biolife_programmatic&dclid=CP2BuZiBoPQCFYda7AodUUclIQ)

Company: Xytex

Position: Laboratory Technician

Location: Marietta, GA

Salary: \$23 - \$26 an hour

Posted: 11/17/21

End Date: Until Filled

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Job Description: We are seeking a highly motivated senior Laboratory Technologist to work full-time in the Andrology lab for our Marietta location, Monday-Friday. The ideal candidate should maintain a flexible schedule, as it may be necessary to train at one of our other nearby locations in Georgia.

Interested candidates may apply online at www.indeed.com

Company: Northside Hospital

Position: Rad Tech – Urgent Care

Location: Marietta, GA

Posted: 11/17/21

End Date: Until Filled

Job Description: Operates X Ray equipment to produce routine radiographs of designated portions of the human body. Provides nursing assistance and patient care to provide for the comfort, safety and personal needs of patients. Assists physician's, physician assistants, and nurse practitioners in medical office setting. Performs a variety of patient care duties within the construct of a multidisciplinary patient care team as delegated by physician. Specific duties and responsibilities assigned to the individual will be determined by the supervising physician(s), clinical staff and Practice Coordinator after competency is established.

Interested candidates may apply online at <https://jobs.northside.com>

Company: CIOX Health

Position: Client Service Representative I

Location: Atlanta, GA

Posted: 11/17/21

End Date: Until Filled

Job Description: This is an entry level position responsible for processing all release of information (ROI) specifically medical record requests in a timely and efficient manner ensuring accuracy and providing customers with the highest quality product and customer service. Associate must at all times safeguard and protect the patient's right to privacy by ensuring that only authorized individuals have access to the patient's medical information and that all releases of information are in compliance with the request, authorization, company policy and HIPAA regulations.

Interested candidates may apply online at www.indeed.com

Company: Children's Healthcare of Atlanta

Position: Patient Transporter – 1pm-1am

Location: Atlanta, GA

Posted: 11/17/21

End Date: Until Filled

Job Description: Provides support to patients, staff, physicians, and administration. Assists with patient care needs, maintains a clean and safe environment, performs patient transport and courier functions. Proactively supports efforts that ensure delivery of safe patient care and services and promote a safe environment at Children's Healthcare of Atlanta.

Interested candidates may apply online at https://careers.choa.org/job/Atlanta-PATIENT-TRANSPORTER-Fulltime-1P-1A-GA-30342/814409400/?feedId=185800&utm_source=Indeed&utm_campaign=CHOA_Indeed

Company: WellStar Health System Inc.

Position: Human Resource Assistant (Days)

Location: Atlanta, GA

Posted: 11/16/21

End Date: Until Filled

Job Description: The **HR Assistant** is a highly visible customer focused role that is usually a team member's initial point of contact in Human Resources. The **HR Assistant** must be highly organized, display excellent customer service skills both verbally and written and able to handle multiple tasks with frequent interruptions. Attention to numerous details, initiative, and good interpersonal skills are also necessary to perform the duties of this position. The **HR Assistant** must be diplomatic, yet businesslike-like, when confronted with difficult situations and sometimes difficult employees, treating fellow staff members with dignity and respect at all times. All information must be treated as highly confidential.

Interested candidates may apply online at <https://careers.wellstar.org>

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Company: WellStar Health System Inc.

Position: Sup Membership & Nursery

Location: Marietta, GA

Posted: 11/16/21

End Date: Until Filled

Job Description: The Membership and Nursery Supervisor functions under the Director and is responsible for all customer service needs within WellStar Health Place, Highland Athletic Club and Employee Fitness Centers. The Membership and Nursery Supervisor is responsible for hiring, firing, and performance management of the Membership Services Representatives and Childcare Associates. This person, in partnership with the marketing outreach representative, is responsible for creation and execution of strategies driving corporate accounts generation, physician relationships and referral stream, and business partnerships. The Membership and Nursery supervisor is also responsible for providing monthly revenue reports, budget recommendations, and workflow efficiencies as it pertains to membership, the nursery, Childcare Associates, and Membership Services Representative. This role handles all customer complaints in a timely manner and professional manner, provides leadership to the front desk team and has direct oversight of the operations of the Nursery.

Interested candidates may apply online at <https://careers.wellstar.org>

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